

LITE Royale College Ltd T/A LITE Regal Education Head Office: Berkeley Square House, Berkeley Square

London W1J 6BR United Kingdom Tel: +44(0)20 7887 4509

Email: info@literegal.co.uk

Web: https://www.literegal.co.uk

Skype: LiteRegal

Facebook: https://www.facebook.com/literegal/

Twitter: https://twitter.com/literegal

12th January 2022

Our Covid 19 Flexible Booking Policy for all Summer School Bookings / Internships and all courses that we run for 2022

The following policy applies for all Summer School Courses / Internships / All courses that Lite Regal Education and Lite Regal International College run booked on or after 12st January 2022.

All Summer School Courses and all our Courses set on the website www.literegal.co.uk and www.litecollege.co.uk this 2022 are timetabled to run and take place as normal. We are accepting places for our 2022 courses. However, because of the pandemic, we are offering full flexibility on all course bookings made and that any monies paid for any of our Summer courses will be fully protected and parents and students will not lose any fees paid subject to our COVID-19 Flexible Booking Policy below.

Our Summer 2022 COVID 19 Flexible Booking Policy gives you peace of mind to know your fees are fully protected. The below is applicable to all students who have enrolled either with a deposit payment or full payment on or after the 12th January 2022.

Our COVID 19 Flexible Booking Policy:

- 1. We will postpone your course to a later date in 2022 or 2023 or as many times as you wish with no extra admin fee or offer a credit note for any of our Courses on Lite Regal Education or Lite Regal International College, as long as you inform us in writing 4 weeks (28 days) before your course start date. Websites are www.literegal.co.uk and www.litecollege.co.uk.
- 2. A full refund if we cancel your course.
- 3. Free postponement to a later course date in 2022 or 2023 if COVID-19 prevents you from attending and you inform us 28 days before the course start date. We will issue you with a credit note for the full value of the fees you have paid us.
- 4. Free postponement to Summer 2023 when you notify us 28 days before your course start date.
- 5. Free transfer to a Lite Regal Education Online Course when you notify us 21 days before the course start date.

Ms Renata Trefna Course Administrator LITE Regal Education